Before You Arrive

- Welcome to Prince of Songkla University
- A Multi-Campus University
  - Take a virtual tour
- Pre-departure Arrangements
  - Preparing your documents
  - Applying for Non-immigrant “Ed” visa
  - Documents for your family
  - Other documents to bring
- Checklist
Welcome to Prince of Songkla University (PSU), one of Thailand’s leading research universities and a public institution of higher learning with a long-standing commitment to education for the benefit of the world as a whole.

At PSU, we are committed to helping our international students enjoy a comfortable and satisfying stay. Whether you are an experienced traveler or novice, we hope this guidebook will help make your adjustment at PSU a little easier. Every effort has been made to ensure that the information in this publication is accurate and up-to-date. However, for more current information about PSU, visit our English-language website.

PSU offers a range of opportunities and support services, with friendly staff and useful resources, in order to help you succeed and achieve your academic goals. International Affairs officers are appointed at every PSU faculty to help you with course information, fees, application forms, visa issues, orientation, and health and accident insurance. They are available at all times to offer assistance and support.

Moreover, the International Students Association provides a wealth of opportunities for networking, socializing and making friends through social and cultural activities.

We are always here to offer you help or advice. Have a safe and enjoyable trip to PSU!

The PSU International Affairs team

PSU International Students and Staff Office (ISSO)
Location: Third Floor, President’s Office Building, PSU Hat Yai Campus
Tel. 074-282968
Email: psu-international@psu.ac.th

At the beginning of this guidebook is information you need to know first, followed by step-by-step information, including checklists at the end of each section.
A Multi-Campus University

Congratulations for being accepted to one of the leading research universities in Asia!

PSU is a multi-campus institution with more than 35,000 students, inclusive of international students from 53 nations, and over 2,000 academic staff. Each campus is committed to academic excellence, strong social responsibility and active engagement in community services. The total area of the five campuses is 622 hectares (3,887 rai).

PSU’s main campus is located in the city of Hat Yai, a sprawling commercial hub and shopping destination in Songkhla province, the center of trade and economy of the major provinces in the Lower South. Hat Yai Campus, with its attractive landscape, provides a serene setting ideal for education and learning and is the center of various disciplines, including Health Science, Science and Technology, Engineering, Management Sciences, Liberal Arts, Economics, Law, Natural Resources, Environment Management, and Agro-Industry.

Wondering what Hat Yai Campus looks like? Take a virtual tour.

Take a virtual tour
CHAPTER 1 Before You Arrive

❖ Pre-departure Arrangements

Once you have been admitted to study at PSU, the real pre-departure preparation work begins. This preparation may include:

- Passport and visa applications
- Arranging international transportation
- Reviewing and purchasing insurance for study abroad
- Housing arrangements
- Academic arrangements
- Arranging personal effects/packing
- Working out on the necessary budget

Go through this practical guidebook, which will help you get ready for your study at PSU step by step.

• Preparing your Documents

In order to study at PSU, you need to apply for a non-immigrant “ED” visa and an international health & accident insurance.

Shortly after being accepted to PSU, you will receive a formal Acceptance Letter necessary to apply for the student visa.

• Applying for Non-immigrant “Ed” Visa

You should apply for a Non-immigrant “Ed” Visa at the Royal Thai Embassy or Consulate in your country by providing the following documents:

- Passport with validity not less than 6 months and photocopy,
- Visa application form completely filled out,
- Two recent photographs of the applicant (4 x 6 cm.),
- Acceptance Letter from PSU,
- Academic record and the Student ID (if currently studying),
- Visa fee (around $80),
- In some cases, a proof that you have enough money to cover your tuition and living expenses for you and any family members/dependents that come with you may be required.

- Some countries may request a Visa Approval Letter issued by the Thai Ministry of Foreign Affairs; in this case, please inform your faculty at PSU about this, in order for them to do the necessary official procedures.

*additional documents may be requested as deemed necessary; please check with the Royal Thai Embassy/Consulate in your country.
*apply as early as possible and make sure you submit all required documents.

The validity of this visa is three months and, once in Thailand, you can apply for a one-year extension of stay through the Thai Immigration Bureau. This extension must be annually renewed for the period of study in Thailand. Currently, Hat Yai Immigration officers come to assist international students and staff with necessary immigration affairs at PSU Hat Yai Campus, usually every last Wednesday of the month.
• **Documents for Your Family**

If your family is coming with you to Thailand, they need to apply for a Non-immigrant “O” Visa. Family members can apply at the same time with you, and they need to provide the following supporting documents:

- Their passports with validity not less than 6 months and photocopies,
- Visa application form completely filled out for each of the family members,
- Copy of your passport including main page and Thai visa page,
- Your Acceptance Letter from PSU or a Letter of Certification from PSU (depending on the country),
- Copy of your Student ID (if currently studying),
- Proof of relationship (marriage certificate for spouse, birth certificates for children),
- Two recent photograph (4 x 6 cm.) for each,
- Visa fee (around $80 per application),
- Depending on the country, evidence of adequate finance (around 20,000 Baht per person and 40,000 Baht per family) may be also required.

• **Other Documents to Bring**

The following documents may be useful once you arrive at PSU:

- Birth certificates for you and your family members
- Marriage certificate if you are travelling with your spouse
- Official academic diplomas and transcripts
- TOEFL scores or other English language test scores
- International driving license or driving license from your home country

*all documents in your native language should be translated into English or Thai.*

Your immigration documents and your accompanying family members’ documents are extremely important. We recommend that you pack all other student paperwork you have received from PSU. Keep all important documents in a file or envelope and do not pack these documents in your checked luggage. Keep them in a safe dry place in your hand luggage.
Before You Arrive

CHECKLIST

- Passport valid for not less than 6 months (recommended to be valid for the whole period of study at PSU)
- Acceptance Letter from PSU
- Non-immigrant "Ed" Visa for you and Non-immigrant "O" Visa for family members accompanying you
- International health & accident insurance

NOTES:

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

https://en.psu.ac.th

http://interaffairs.psu.ac.th