PRINCE OF SONGKLA UNIVERSITY

Welcome to PSU

Pre-departure guide for international students

www.en.psu.ac.th

WELCOME

TO

PRINCE OF SONGKLA UNIVERSITY

Welcome to Prince of Songkla University (PSU), one of Thailand's leading research universities and a public institution of higher learning with a long-standing commitment to education for the benefit of the world as a whole.

At PSU, we are committed to helping our international students enjoy a comfortable and satisfying stay. Whether you are an experienced traveler or novice, we hope this guidebook will help make your adjustment at PSU a little easier. Every effort has been made to ensure that the information in this publication is accurate and up-to-date. However, for more current information about PSU, visit our English-language website.

PSU offers a range of opportunities and support services, with friendly staff and useful resources, in order to help you succeed and achieve your academic goals. International Affairs officers are appointed at every PSU faculty to help you with course information, fees, application forms, visa issues, orientation, and health and accident insurance. They are available at all times to offer assistance and support.

Asst. Prof. Dr. Niwat Keawpradub
PSU President

Moreover, the International Students Association provides a wealth of opportunities for networking, socializing and making friends through social and cultural activities.

WE ARE ALWAYS HERE TO OFFER YOU HELP OR ADVICE. HAVE A SAFE AND ENJOYABLE TRIP TO PSU!

Asst. Prof. Dr. Niwat Keawpradub
PSU President

How to get started?

Whether this is your first time abroad or you're a seasoned traveler, starting university in a new country is a time of great change. The English-language PSU website is your one-stop-site for everything you need to know about becoming a PSU student. To get started visit **https://en.psu.ac.th**

CONTENTS

Know your campus

Getting ready to study at PSU

Settle in at PSU

On-campus support

Know your campus

Multi-Campus University

Congratulations for being accepted to one of the leading research universities in Asia!

PSU is a multi-campus institution with more than 35,000 students, inclusive of international students from 53 nations, and over 2,000 academic staff. Each campus is committed to academic excellence, strong social responsibility and active engagement in community services. The total area of the five campuses is 622 hectares (3,887 rai).

PSU's main campus is located in the city of Hat Yai, a sprawling commercial hub and shopping destination in Songkhla province, the center of trade and economy of the major provinces in the Lower South. **Hat Yai Campus**, with its attractive landscape, provides a serene setting ideal for education and learning and is the center of various disciplines.

The city of Hat Yai is about 60 km from the Malaysian border, one hour flying from Bangkok and 30 km from the beautiful tropical long beaches of Songkhla. It is a modern city, with a vibrant mix of Thai, Chinese, and Malay influences, making Hat Yai a thrill to visit with many cultural and modern entertainment attractions.

Pattani Campus, situated on the seafront in Pattani Province, is a campus with a multicultural society, the center of diverse cultures and traditions, and rich in resources. It offers education in Social Sciences, Humanities, Fine and Applied Arts, Political Science, Education, Islamic Studies, Communication Technology, Rubber and Polymer, Food Technology and Fisheries, corresponding with the context of resources and cultural life of residents of the Lower South, with their own identities. One of the main studying features of the Pattani Campus is that it embraces the Faculty of Islamic Studies where Arabic, Islamic theology and Shari'ah subjects are in high demand.

Phuket Campus is set on the island of Phuket, also known as the Pearl of the Andaman Sea. The island is well-known worldwide for being a tourist attraction and a busy center of hotel industry and services that suit both national and international tourism. Thus it is not surprising that Phuket campus concentrates on teaching and learning in Tourism and Service Industry, Foreign Relations, and Information Technology, and aims to be an international campus, befitting the status of Phuket as a world-class tourist resort. In response to the government policy, the campus is also promoting the software industry.

Surat Thani Campus, established in the cultural and economic center of the upper southern provinces, offers education services in Science and Industrial Technology, Liberal Arts, and Management Sciences, in support of the growth in industrial businesses of the Upper South. It is a leading tertiary education center of the Upper Southern Thailand with the mandate to produce competent graduates, to provide academic services to community, and to preserve heritage in arts and culture.

Trang Campus, situated on a plain in the most populated province of the West Coast of the South, focuses on education in Commerce and Management, to support trade and investment in the region.

Getting ready to study at PSU

01 Choose your program and apply

02 Prepare your documents and apply for Non-immigrant "Ed" visa

03 Arrange accommodation and make travel arrangements

NO. 01 Choose your program and apply

>> Undergraduate Admission (Application via e-mail)

1. Obtain an application form by sending an e-mail to the relevant faculty
2. Attach certified/attested:
   - Academic records
   - Official examination certificates
   - IELTS or TOEFL (if applicable)
3. Send the application form, documentation and application fee to the faculty
4. Receive Acceptance Letter within three weeks

>> Graduate Admission (Online Application)

1. **Prepare** application documents
   - English Language Certificate
2. Access **the Online Application**
3. **Apply online**
   - Enrollment Information
   - Personal Information (Upload Transcript file)
   - Education History
   - Work Experience
   - Research Experience/Interest
4. **Submit** the application
5. **Confirm** the application
6. Payment by **Paypal**
7. **Application Completed**

For more information: **https://grad.psu.ac.th/**

NO. 02

Prepare your documents

In order to study at PSU, you need to apply for a non-immigrant "ED" visa and an international health & accident insurance. Shortly after being accepted to PSU, you will receive a formal Acceptance Letter (LoA) necessary to apply for this student visa.

Apply for Non-immigrant "Ed" visa (Student Visa)

You should apply for a Non-immigrant "Ed" Visa at **the Royal Thai Embassy or Consulate** in your country by providing the following documents:

> Passport with validity not less than 6 months and photocopy,

> Visa application form completely filled out,

> Two recent photographs of the applicant (4 x 6 cm.),

> Acceptance Letter (LoA) from PSU,

> Academic record and Student ID (if currently studying),

> Visa fee

> Financial Statement

> Some countries may request a Visa Approval Letter issued by the Thai Ministry of Foreign Affairs; please inform your faculty at PSU about this.

NO. 03

Arrange accommodation and make travel arrangements

Arranging accommodation:

You may opt for an accommodation either on or off campus. We advise you to finalize your living arrangements before arriving at PSU.

On-Campus Dormitory:

Many students find that living on campus is a great way to meet new people and become familiar with PSU's green and relaxing surroundings, while being in a safe and secured environment. International students will be accommodated in rooms with other students of the same gender in selected on-campus dormitories.

How to apply for on-campus housing?

Please book your accommodation as early as possible. It is advised to book your on-campus housing at least one (1) month prior to your arriving date to PSU. In case of any difficulties with the online booking system, please contact your faculty to book a room or contact Student Affairs at **dorm.psu.ac.th**

Off-Campus Dormitory:

Some foreigners may opt to lease housing in town. Most apartments and the surrounding areas are similar to studio apartments - a single room with a restroom and balcony.

How to book off-campus housing?

Please contact the International Affairs officer/ adviser at your faculty at PSU, in order for them to help you book an off-campus accommodation.

Getting to your campus :

The first thing you should plan is to arrive at PSU at least one week before the term begins, in order for you to have time to make the final arrangements for your comfortable setting. This will also give you time to become acquainted with the campus and city before classes begin. Be sure that you inform your faculty's contact well in advance about your arrival date at PSU.

Most international students travel to Thailand by air. Remember that PSU campuses are located in the South of Thailand, at about one hour and fifteen minutes flying from Bangkok. We suggest traveling to Bangkok by air, and then taking a flight from Suvarnabhumi or Don Muang International Airport at your convenience to the campus's city location. However, for Pattani campus, there is no direct flight from Bangkok, therefore you have to take a van or taxi from Hat Yai city to the campus.

For more information: **https://www.airportthai.co.th/en/**

CHECKLIST

- O Passport valid for not less than 6 months (recommended to be valid for the whole period of study at PSU)
- O Acceptance Letter from PSU
- O Non-immigrant "Ed" visa
- O Arranged accommodation
- O Made travel arrangements

Settle in at PSU

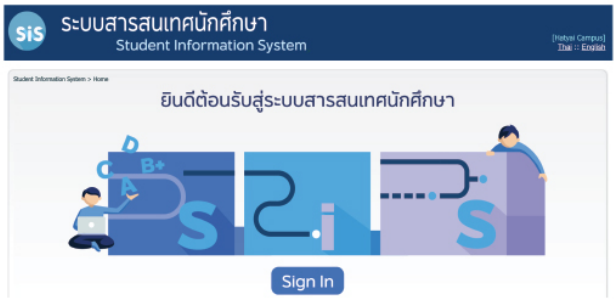
01 Getting ready for classes

02 Immigration procedures

NO. 01

Getting ready for classes:

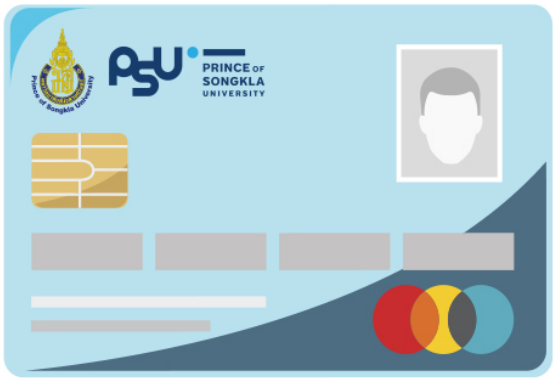
PSU Student Information System



PSU uses an internet-based system for managing student records called **Student Information System (SIS)**. You will use SIS to register for courses, but first you will have to receive a PSU Passport from your faculty. Once you arrive at PSU, the faculty will contact the Registrar's Office.

Through this Passport you will have access to the university's student system, where you can find your classes schedule, financial records, transcript and other important information regarding your study at PSU.

Student Identification Card



Students should apply for a permanent ID card at the Siam Commercial Bank. You will need the ID cards to access the library service and university facilities.

NO. 02

Immigration Procedures

Notification of Residence: PSU foreign students and staff must notify their residence to local immigration authorities within 24 hours after the first arrival in Thailand.

One-year Visa Extension for Students: A foreign student must enter Thailand with a Non-immigrant "Ed" visa, obtained from the Royal Thai Embassy / Consulate in his/her country. The validity of this visa is three months and once in Thailand, student can apply for an extension of stay for one year at the related Immigration Office in Thailand before the expiry date mentioned on the first stamp you get upon entering Thailand. After receiving the extension, one should check that the extension date is correct. The last visa extension may be shorter than one year, depending on student's graduation date. If the one-year visa expires, there is a fine of 500 Baht per day, but not exceeding 20,000 Baht in total. A ban from entering Thailand for a certain number of days may also apply.

90-day Report: A foreigner staying in Thailand for a period longer than 90 days and holding a Non-Immigrant Visa is required by the Thai Immigration to report the current address every 90 days. He /she must file this report within 15 days before or 7 days after the 90-day-period expires. If not you will be fined 2,000 Baht. However, you leave Thailand anytime during the 90-day period, then the day-count will restart upon the re-entry date into Thailand.

Re-entry Permit: If you are holding a single entry visa or extension of stay and planning to travel abroad must obtain a Re-entry Permit before their departure, otherwise their visa will be invalidated and they will have to go through the whole process of getting the proper visa at a Thai Embassy or Consulate outside Thailand. The Re-entry Permit must be obtained from the Immigration Office before leaving Thailand. Other wise, your One - year visa extension will be invalidated.

* For more updated information and necessary documents please visit
http://interaffairs.psu.ac.th/visa-for-international-students- and-staff

On-campus support

If you still have any questions about coming to PSU, academic arrangements, immigration procedures and other concerns, the International office staff is standing by to assist.

CONTACT

Hat Yai Campus

International Affairs Office, Prince of Songkla University

Address: 15 Karnjanavanich Rd., Hat Yai, Songkhla 90110, Thailand

Tel: 66 74 282000, 66 74 446824

Fax: 66 74 446825

Email: psu-international@psu.ac.th

Facebook: psuinteraffairs

One-Stop Service

Tel: 66 74 282968

Pattani Campus

International Affairs Office, Pattani Campus

Address: 181 Charoenpradit Road, Rusamilae, Muang, Pattani 94000, Thailand

Tel: 66 64 695 292

Email: piyaporn-k@bunga.pn.psu.ac.th

Phuket Campus

International Affairs Centre (IAC)

Address: 80 Moo 1 Vichitsongkram Road, Kathu, Phuket 83120, Thailand

Tel: 66 76276012-13, 66 76276002

Email: iacpsu@gmail.com, iacpsu@phuket.psu.ac.th

Facebook: iacpsuphuket

Surat Thani Campus

International Affairs Office, Surat Thani Campus

Address: 31, Makham Tia, Muang, Surat Thani, 84000 Thailand

Tel: 66 77-278-857

Email: sasimapon.c@psu.ac.th

Facebook: IAO PSU Surat

Trang Campus

International Relations Office, Trang Campus

Address: 102 M. 6, Kuanpring, Muang, Trang 92000, Thailand

Tel: 66 75 201774

Fax: 66 75 201711

Email: sutanya.n@psu.ac.th

Facebook: IAOpsutrang

Convenient for you!

Please add this official Line group **@psuconnext** by scanning the QR code, press "Join", and send us a message that you are there. Please inform us that you are an international student and the campus you are from, in order to be up-to-date with future announcements and to ask eventual questions.